

## Helpful Relocation Tips



### Prohibited Items

Any Food or Alcohol Items *(Varies by destination country, please check with your move coordinator)*

Hazardous Materials of any kind (Items that are flammable, corrosive or explosive). Examples include but are not necessarily limited to:

- Aerosol Cans
- Ammunition
- Batteries
- Charcoal
- Chemical cleaning supplies such as liquid bleach or ammonia
- Magnets
- Motor Oil
- Nail Polish / Nail Polish Remover
- Paints / Paint Thinner
- Pesticides / Poisons / Fertilizers
- Propane Tanks
- Scuba Tanks

Perishables (Food, plants or living things that may die or spoil in transit)

Irreplaceable or sentimental items are difficult to place a value on in case of loss or damage, so we recommend such items be carried with you. Examples include but are not necessarily limited to:

- Any Personal Important Documents
- Collections (Baseball Cards, Coins, Stamps)
- Computer Software
- Currency, Securities
- Jewelry, Precious Metals/Stones

### UAB Air Shipments

The following items are prohibited by air cargo carriers and we are not able to include in your air shipment.

Prohibited items include but are not necessarily limited to:

- Hazardous materials of any kind
- Aerosol Cans
- Alcoholic Beverages
- Chemical cleaning supplies, including liquid bleach
- Firearms/Ammunition/Charcoal
- Any Food Items *(Varies by destination country, please check with your move coordinator)*
- Nail Polish Remover
- Perfume
- Perishable Goods
- Scuba Tanks

\*We recommend any liquids be in non-glass, unopened containers and be placed in thick plastic bags or plastic totes to avoid possibly leaking on any other of your household goods items.

\*If one is available on your pack out date, the crew will bring a portable scale to help avoid your UAB shipment from exceeding its authorized weight. However the final, government-required weight will be performed back at the warehouse on a certified scale. We recommend using a bathroom scale to give you a weight estimate prior to packout, as the local agent may not always have a portable scale available to bring to residence.

## **General Tips**

\*PBO's (Packed By Owner cartons) cannot be included in shipments and the contents of all cartons must be notated on your inventory. Please leave any already packed cartons you may have unsealed and the crew will inspect these and will re-pack if necessary.

### \*Appliances

Disconnect all washers, dryers, refrigerators including icemaker lines

Front load washers must be serviced with the appropriate kit

*(Some of these services may be authorized by your Agency – please check with your move coordinator)*

Defrost refrigerators & freezers

Wipe dry and allow 12-24 hours drying time prior to packing to avoid mold and mildew

### \*Computers

Back-up computer hard drives

Remove ink cartridges from printers

Remove all CDs and discs

\*Please disconnect all electronics. Any items mounted or bolted to walls will need to be removed and made available for packing.

\*All motorized machines, such as lawn mowers, must be drained of gasoline & oil.

\*Waterbeds, grandfather clocks, pool tables, hot tubs, paintings, mirrors, etc may require special crating and/or handling. Please make sure these items are in good working order and let the surveyor know about your plans to move such items.

\*All items should be accessible to the movers. Items in crawl spaces, attics or basements should be brought to an accessible area in your home.

\*Place items you do not want the movers to pack in an empty closet or secure area and advise the crew that these items will be taken care of by you personally.

\*If any of your household goods are to be placed into storage, please clearly separate and identify these items to the surveyor.

\*Please be present at packing and loading. We recommend that you do not schedule any appointments or leave while the movers are at your residence as they may have questions that only you can answer.

## **Autos**

\*The gas tank is required to be no more than ¼ tank full, and we recommend removing license plates.

\*Please remove all items other than spare tire, no HHG items are allowed and will most likely be confiscated.

\*The battery will be disconnected for transport, which on some autos may cause the need for computer systems to be reprogrammed by a local dealer, the cost of which is not authorized by the government.

**Please contact your move coordinator with any questions to help ensure a safe and pleasant relocation!**